

ATTENDANCE 8C-F37/850-F1 INFO (FY22)

TO ALL THAT PLAN TO ATTEND THIS LOCOMOTIVE ENGINEER/CONDUCTOR CERTIFICATION COURSE AT FORT EUSTIS, VA PLEASE PASS THIS INFORMATION ON TO YOUR UNIT ADMINISTRATOR OR ORDERS ISSUING AUTHORITY TO ASSIST WITH REQUESTING ORDERS PROPERLY.

FY: 2022 School: 551 Course: 8C-F37/850-F1 Phase:
Course Length: 2 Weeks 0.0 Days
Course Title: LOCOMOTIVE ENGINEER/CONDUCTOR CERTIFICATION
Class Maximum: 8 Class Optimum: 8 Class Minimum: 6

All students will report and depart IAW the establish dates in ATRRS. The COVID-19 mitigations has changed to a pre-arrival Self-Declaration screening document that will be sent to students with reservations in the course 2 weeks prior to start of training. The attached pre-screening completed and signed by the student needs be emailed back to william.g.armstrong.civ@army.mil **seven** days prior to course start. Once students arrive **into** installation for course and on the first morning of training (Monday) they will be screened and inspected (to include daily temperature checks). Any students suspected of potential COVID-19 illness will have to be placed in isolation/submitted for testing by medical personnel. Any suspected or positive test COVID-19 will require the individual to go into a Restriction of Movement/isolation and most likely cause the entire class and cadre also to go into the same until testing can prove otherwise. This depends at what point and to what extent of exposure at the time of identification of a probable case of COVID-19 virus.

TDY STUDENTS MUST USE TAYLOR ROAD ENTRY TO RAIL SECTION OF BLDG 2750 ONLY

Students will report to Classroom A, Room 203, **on the second floor of** Bldg 2750 Taylor Road on Start Date listed in ATRRS at 0800 hours for COVID19 screening, signing into the school and initial enrollment. Updates to current Fort Eustis COVID19 mitigations for Fort Eustis will be provided weekly or as significant adjustments are known. Students will report to Classroom A, Room 203, Bldg 2750 Taylor Road as described below and in compliance with all current COVID19 mitigation requirements.

Recommend that you maintain contact with your returning unit for specific guidance upon your return to Home Station or Follow-on assignment concerning COVID mitigations.

If you know that you are sick or showing signs of COVID19 prior to your departure from home station please address this with your chain of command for further guidance and necessary actions.

PLEASE ENSURE THAT ORDERS ALLOW FOR A COMPLETION OF TRAINING AND DEPARTURE NO EARLIER THAN 1600 HOURS ON LAST DAY OF TRAINING LISTED IN ATRRS.

ALL PACKING LIST ITEMS MUST BE IN STUDENTS POSSESSION AND BROUGHT TO CLASS ON THE FIRST DAY OF TNG. ALL STUDENTS MUST PROVIDE UPON ARRIVAL A COPY OF SIGNED APPROVED ORDERS OR DD FORM 1610, FACIAL MASK/COVERING.

ALL STUDENTS UPON ARRIVAL MUST BRING A COPY OF THE FOLLOWING TO THE FIRST DAY OF CLASS:

- **ALL MILITARY PERSONNEL MUST PROVIDE A COPY OF THEIR APPROVED ORDERS**
- **ALL WG/GS GOVERNMENT EMPLOYEES MUST PROVIDE A COPY OF THEIR APPROVED DD FORM 1610 ORDERS**
- **ALL DoD CONTRACTED EMPLOYEES MUST PROVIDE A COPY OF THEIR APPROVED SF 182.**

WELCOME - On behalf of the US Army Transportation School, Congratulations on your selection to attend the Locomotive Engineer/Conductor Certification Course, 8C-F37/850-F1 and welcome to Fort Eustis.

COURSE PURPOSE: Provide instruction that brings DoD and DA locomotive operators into compliance with Department of Transportation (DOT) and Federal Railroad Administration (FRA) standards of safety and operating procedures.

COURSE PHASE SCOPE: This course includes instruction in certification requirements; safety; rail operating rules and federal regulations; and air brake and train handling rules.

COURSE PHASE PREREQUISITES: This course is provided to military, civilian DoD, or civilian contracted DoD personnel who are assigned to or on orders to locomotive operator positions throughout the United States. Course attendees must have completed the following pre-requisites in order to attend this course:

- Candidates must have completed the Railway Operations Crewmember course offered at Ft Eustis and then worked for a minimum of six months as a trained crewmember at their assigned installation AND an additional six months as an Engineer In Training (EIT). A minimum of 80 hours of stick time is required with a licensed military locomotive engineer. The student must also provide a signed letter from their supervisor attesting to the fact that the student has the required six months as a trained crewmember and additional six month (80 hours minimum) EIT hours to attend the class. [Per AR 56-3, sec 3-3 "Operator Certification", subsection f.(3)]

OR

- Candidates who already have a minimum six months experience as a brakeman/switcher with another railroad can have the Railway Operations Crewmember course requirement waived if proof of employment can be provided to the rail operations training center at Ft. Eustis but the additional six month (80 hours minimum) EIT hours is still required to attend the class. [Per AR 56-3, sec 3-3 "Operator Certification", subsection f.(3)]

OR

Candidates who either have a current locomotive engineer's license or recently expired locomotive engineer's license from another railroad MAY qualify for automatic licensing. This is on a case by case basis and must contact the Designated Supervisor of Locomotive Engineers at 757-878-2740 to inquire.

LOCATION – The class will meet **on the second floor of** Bldg. 2750 in Classroom A, Room 203, Taylor Road at Ft. Eustis.

TRAVEL TO FORT EUSTIS - Fort Eustis is easily accessible by plane, bus, or Privately Owned vehicle (POV). If traveling by plane, be sure your reservations are to the Newport News/Williamsburg Airport (**Airport code PHF**), or to Norfolk International Airport (**Airport Code ORF**). You must obtain transportation **to/from** the airport. Taxis and limousines are available. Remember, you must keep receipts for all expenses to file for government reimbursement. If traveling by bus, the Greyhound line has a bus terminal at 14407 Warwick Blvd, Newport News, VA 23608 outside Fort Eustis; taxis are available for transportation to Fort Eustis from there. If traveling by POV, the military police stop each vehicle and ask for identification (always carry your ID card, copy of your orders, proof of insurance and registration while on post). **If you do not have a military I.D. to get onto Ft Eustis, you must call the Ft. Eustis Welcome Center at 757-878-1878 to acquire a temporary base pass prior to arrival at Ft. Eustis.**

WHERE TO REPORT – Upon arrival to Fort Eustis, VA on the report day (Sunday):

For military:

Report to the Major-General Smalls Inn building 1700 Madison Avenue **Ft. Eustis VA 23604 (757) 878-5807** for lodging assignment or non-availability voucher if necessary or to lodging as authorized in your travel orders.

For Civilians:

Lodging arrangement should be made IAW your TDY orders/DTS reservations.

If an emergency arises that will delay your arrival please use contact numbers below:

Rail Instructor office: 757-878-2740 or 757-878-1311

Course Manager Office: 757-878-6412 or 757-878-6411

IN-PROCESSING – In-processing will begin on the 1st business day after your ATRRS report date. Report to Classroom A, Room 203 on the second floor of Bldg 2750 Taylor Road Ft. Eustis VA 23604. Students will be asked for the following:

1. Copy of their hearing and vision record that must be completed within 90 days of their arrival for class.
2. Copy of their driver's record which must be completed within 90 days of their arrival for class.
3. Copy of a memorandum from their supervisor verifying that the student has accumulated six months (80 hours of locomotive engineer in training) along with six months working at their facility as a rail crew member.
4. Copy of orders (For Soldiers) or 1610 (Government WG/GS Employees) or SF 182 (DoD Contractors)

Note 1: All students should have already e-mailed william.g.armstrong.civ@army.mil a completed 3175 and M.I.T.D. COVID Screening Form at least 5 days prior to arrival for class.

Note 2: Students are provided the option to have their hearing completed at Ft. Eustis however... vision is no longer offered. It is strongly recommended that the student have at least their vision completed prior to arrival for class.

Bring CAC ID, Valid State Driver's License, five copies of your TDY orders (For Soldiers), or five copies of your DD Form 1610 (WG/For GS Government Employees), or SF 182 (For DoD Contractors) for in-processing. Students are expected to bring Personal Protective Equipment (PPE) **to include eye & ear protection, leather gloves, steel toed boots**, and the Army Fitness Uniform (for military personnel only - appropriate for season).

All standard PPE that is used for this course is compatible with mandatory masking procedures and guidance from headquarters and Installation (JBLE).

Hand sanitation requirements are adequately provided at all training areas and will be available directly to each functional course iteration group for their use only.

Soldier will be monitored continually for COVID19 symptoms during the course of their stay. Any sign or indicators will be address thru perspective channels:

LODGING – For Soldiers report to the Major-General Smalls Inn building 1700 Madison Avenue **Ft. Eustis VA 23604 (757) 878-5807** for lodging assignment or non-availability voucher if necessary or to lodging as authorized in your travel orders. For Civilians Lodging arrangement should be made IAW your TDY orders/DTS reservations.

If an emergency arises that will delay your arrival please use contact numbers below:

Rail Instructor office: 757-878-2740 or 757-878-1311

Course Manager Office: 757-878-6412 or 757-878-6411

TRANSPORTATION - Government transportation is not provided for any portion of the training, specifically none for any movements between lodging, classroom, dining or training site. Before you report, check your orders to see if you are authorized a POV or rental car. ARNG students or students on AT orders should consider getting them amended before reporting. Transportation is not provided for any portion of this course. Travel between local airports, classroom, lodging or dining facilities for this course is at the cost and responsibility of the student. Students should resolve this need with their commands prior to requesting orders/departure from home station. Auto rental agents and taxi services are located at Airports.

DO NOT SCHEDULE YOUR RETURN FLIGHT NO EARLIER THAN 1600 HOURS ON LAST DAY OF TRAINING.

TAXI SERVICE NEAR FORT EUSTIS: Taxi service is offered outside the gate of Fort Eustis but is not a practical means of transportation in and around the installation between training sites, lodging or dining facilities/areas. There is no taxi stand on the installation in which taxis are dispatched from to operate on the installation to move persons around nor a shuttle service. All taxi dispatch must be dispatched from off post so personnel would have to be very lucky that a taxi or an even an Uber/Lift driver type service has the means (CAC ID) to get on installation thru the gate. Due to the fact that there is no transportation provided for this course and the taxi service within the installation is not very supportive it is strongly recommended that students be provided/authorized a rental service if possible during their travel/duration of the course.

Below are links for some of the Taxi services in the area.

<http://www.orangecabco.com>

<http://www.gohrt.com>

UNIFORM AND APPEARANCE - Students must maintain a neat, orderly appearance at all times and Soldiers must conform to the standards outlined in AR 670-1. Military personnel uniforms will be worn as prescribed in AR 670-1.

All students military and civilian should bring Personal Protective Equipment as these will be needed daily.

Civilian student attire will be appropriate clothing for heavy equipment operations/preventive maintenance services and/or casual dress. Also inclement weather items as necessary. (NO OBSCENE, DERAGATORY LANGUAGE OR LOGOS/SYMBOLS ON OUTER GARMENTS WILL BE DISPLAYED,).

PHYSICAL TRAINING POLICY - Physical training and readiness are essential to all military personnel and are one of the cornerstones of all military training. Soldiers will be required to participate in organized physical training with complete authorized physical training uniform as seasonally required.

EMERGENCY TELEPHONE NUMBERS - During your stay here, calls during duty hours should be directed to Rail Instructor office (757) 878-2740/1311 or Cargo Handling Division central office Monday through Friday, 0800-1700, at (757) 878-6411/6412/8515. After duty hours, refer to your STUDENT recall roster generated for class.

SICK CALL – There is no sick call. All students are required to call the Hampton Roads appointment line to make appointments to see a care provider. The appointment line number is [1-866-645-4584](tel:1-866-645-4584).

LEAVE DUE TO BONIFIED EMERGENCY - Emergency Leave is only granted through Red Cross notification or by home unit Commander's request. If you desire to take leave, your instructor and the 510th TC Company Commander must approve it during duty hours.

AIRPORTS:

There are (2) Airport in the Hampton Roads area provides reasonable service to Fort Eustis.

Newport News Williamsburg International Airport (PHF) is approximately 6 mile from Fort Eustis.

1. Exit Airport -Head southwest on Bland Blvd toward Jefferson Ave 0.4 mi
2. Turn left onto Jefferson Ave 0.7 mi
3. Merge onto I-64 W via the ramp to Williamsburg/Richmond 5.0 mi
4. Take exit 250A for VA-105 W/Fort Eustis Boulevard toward Fort Eustis 0.2 mi
5. Merge onto VA-105 W/Fort Eustis Blvd 1.1 mi

Must show valid Military/Federal Government photo identification to get thru gate.

6. Continue onto Washington Blvd. Go .9 mi
7. At the traffic circle, take the 2nd exit and stay on Washington Blvd. Go 1.0 mi
8. Turn left onto Taylor Road. Go .2 mi
9. Turn right onto Taylor Road. Rail Section bldg. 2750 on the left. 358 ft.

Norfolk International Airport (ORF) approximately 35 miles from Fort Eustis:

Directions to Bldg 839 Lee Blvd from Norfolk Airport 34.3 mi – about 46 minutes (without traffic delays)

Start Norview Ave

1. Head west on Norview Ave toward Azalea Garden Rd. Go 1.1 mi
2. Turn right to merge onto I-64 W. Go 29.4 mi
3. Take exit 250A toward VA-105 W/Fort Eustis, Blvd toward Fort Eustis. Go 0.2 mi
4. Merge onto VA-105/Fort Eustis Blvd. Go 1.1 mi

Must show valid Military/Federal Government photo identification to get thru gate.

5. Continue onto Washington Blvd. Go .9 mi
6. At the traffic circle, take the 2nd exit and stay on Washington Blvd. Go 1.0 mi
7. Turn left onto Taylor Road. Go .2 mi
8. Turn right onto Taylor Road. Rail Section bldg. 2750 on the left. 358 ft.

Coordinates/Web Addresses:

Street addresses are often wrong for military installations, so here are coordinates recorded from Google.

Google Map Coordinates:

MG Smalls Inn

1700 Madison Ave Fort Eustis, VA 23604

=> 37.152582,-76.573618

Bldg. 2750 Taylor Road

Fort Eustis, VA 23604

=> 37.14884,-76.58548

Consolidate Dining Facility Permanent Party Bldg 649 Monroe Avenue Fort Eustis, VA 23604 => 37.161900,-76.586100

Troop Dining Facility (AIT) with section for Permanent Party Bldg 2300 Madison Avenue Fort Eustis, VA 23604 => 37.153006, -76.578258

Newport News/Williamsburg International Airport,

900 Bland Blvd Newport News, VA 23602

=> 37.130376, -76.503028

Norfolk International Airport (ORF), Main Terminal Departure, ORF

2200 Norview Ave, Norfolk, VA 23518

=> 36.898267, -76.204777

This is the web address to Major General Smalls Inn:

<http://www.eustislodging.com/>

Newport News Airport Information:

<http://www.nnairport.com/airport-information>

USO Norfolk Airport:

<http://www.norfolkairport.com/airport-services/military-travel-and-services>

WHAT TO BRING TO CLASS:

FOR SOLDIERS

Valid State Driver's License
5 copies of Orders
OCP Uniform
OCP Cap
Physical Fitness Uniform
Wet Weather Parka (Military)
Wet Weather Trousers (Military)
Steel Toed Boots (Military)
Cold Weather Jacket/Fleece
Glasses or contacts
Leather Gloves
Eye and Hearing Protection
ACH or KEVLAR Helmet

FOR USG WG/GS EMPLOYEES

Valid State Driver's License
5 copies of DD Form 1610
Appropriate work clothing
Hat
N/A
Wet Weather Parka (Civilian)
Wet Weather Trousers (Civilian)
Steel Toed Boots
Cold Weather Clothing (Seasonal)
Glasses or contacts
Leather Gloves
Eye and Hearing Protection
ACH or KEVLAR Helmet

FOR USG DoD CONTRACTORS

Valid State Driver's License
5 copies of SF 182
Appropriate work clothing
Hat
N/A
Wet Weather Parka (Civilian)
Wet Weather Trousers (Civilian)
Steel Toed Boots
Cold Weather Clothing (Seasonal)
Glasses or contacts
Leather Gloves
Eye and Hearing Protection
ACH or KEVLAR Helmet

POINTS OF CONTACT FOR FURTHER INFORMATION:

Cargo Handling Division: (757)-878-6411/6412

KURT MURPHY

COURSE MANAGER, CHD/MTD

US ARMY TRANSPORTATION SCHOOL

BLDG 839 LEVY STREET

FORT EUSTIS, VA 23604

COM: (757) 878-6412

DSN: 826-6412

Email: kurt.murphy.civ@mail.mil

CLOSING - The Locomotive Engineer/Conductor Certification Course, 8C-F37/850-F1 course is a challenge to most students. Keep in mind that there is much to learn. The key to success is ATTENTION TO DETAIL.

Training continues through the afternoon on the last day so do not plan airline or travel accommodations earlier than 1600 hours on graduation day. We look forward to seeing you soon!