



DEPARTMENT OF THE ARMY
CHIEF OF TRANSPORTATION
2221 ADAMS AVENUE
FORT LEE, VIRGINIA 23801-2102

ATZF-CG

31 August 2022

MEMORANDUM FOR RECORD

SUBJECT: Transportation Corps Distinguished Member of the Regiment Letter of Instruction for 2023

1. **PURPOSE:** The Transportation Corps Distinguished Member of the Regiment (DMOR) recognizes individuals who served the Corps with distinction. The DMOR program maintains and enhances the legacy of the Transportation Corps and promotes cohesiveness and esprit de corps. This Letter of Instruction (LOI) prescribes policies and procedures for the nomination, selection, and recognition of personnel into the Transportation Corps DMOR and the maintenance of related records.

2. **APPLICABILITY:** This LOI applies to all elements of the US Army Transportation Corps and to all records forwarded to or pertaining to the Transportation Corps DMOR Program.

3. **DEFINITIONS:**

a. **US Army Transportation Corps:** The US Army Transportation Corps is the service branch charged with the responsibility of providing transportation services to the Army, Department of Defense, and other Government agencies in peacetime and war.

b. **Distinguished service to the US Army Transportation Corps.** Distinguished service is any action or sustained series of actions that substantially enhance the accomplishments of the US Army Transportation Corps' mission, history or legacy.

4. **PROCEDURES:**

a. **Eligibility:**

1. Nominated individual must be serving or have served in the Transportation Corps as an 88 Series Enlisted Soldier, 88A Basic Branch, or 880A, 881A, 882A or as a Department of Defense Civilian working in a Transportation coded position to be eligible for recognition as a DMOR.

2. **Retired Nominee:** Individual nominated after retirement can be of any rank that meets eligibility criteria above.

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3. Active Duty, U.S. Army Reserves, National Guard nomination eligibility:

- a) Master Sergeants and above.
- b) Chief Warrant Officer four (4) and above.
- c) Lieutenant Colonel and above.

4. Merit Based Nomination. An exception to the criteria applies to an individual automatically nominated as a DMOR:

- a) Promotion to Chief Warrant Officer Five.
- b) CSL select and successful completion of BDE Command/Command Sergeant Major Billet.

5. Transportation Corps Soldiers killed in action during combat operations are automatically inducted.

6. The recognition of DMOR may be awarded posthumously to military or Civilians who served in the Transportation Corps.

b. Nomination:

1. Any individual may nominate up to two (2) individuals each year for appointment as a DMOR by forwarding the following:

- a) One-page Nomination Letter.
- b) DA or professional photo of nominee.
- c) ORB/SRB or biographical sketch of nominee.
- d) Endorsement Letters (No more than three (3)).
- e) Nomination letter and endorsement letters should highlight the significant contributions made to the Corps/Army and/or whether the nominee meets one of the merit based nomination criteria.
- f) Nomination Packet suspense is 15 February 2023.
- g) DMOR Ceremony will take place during the CASCOM Sustainment Week (tentatively scheduled for May 2023).

2. Nomination Packets can be emailed to the link below in a PDF file to usarmy.lee.tradoc.mbx.transportation-proponency-office@army.mil, with Subject: 2023 DMOR Nomination Packet for (Nominee Name).

3. The Office of the Chief of Transportation will promptly notify the nominator if his/her nomination lacks sufficient details and documentation.

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c. Selection:

1. The Chief of Transportation will convene a board to review and grade all nomination packets. The Chief of Transportation is the final approval authority for all DMOR inductees.

2. Upon confirmation of the appointment, the Regimental Adjutant will prepare a letter of notification for dispatch to the DMOR or immediate family, if the individual is deceased. Notifications will occur NLT 45 days prior to the induction ceremony to allow time for travel arrangements.

d. Induction:

1. Each individual selected for recognition as a DMOR (or next of kin if deceased) will be notified of the selection and formally invited to attend the DMOR ceremony.

2. Tenure as a DMOR is indefinite; however, it may be revoked by the Chief of Transportation as appropriate.

3. The DMOR Ceremony will take place during the CASCOM Sustainment Week Activities (tentatively scheduled for May 2023).

4. Funding is not available for invitational travel; units or individuals are responsible for all funding.

5. The point of contact for this LOI is the Director, Office of the Chief of Transportation at DSN 539-7449, CML (804)765-7449, or usarmy.lee.tradoc.mbx.transportation-proponency-office@army.mil.

Encl
Example Nomination Packet

///Original Signed///

BETH A. BEHN
COL, LG
Chief of Transportation

Enclosure 1: DMOR Nomination Packet

NOMINEE CONTACT INFORMATION:

RANK/GRADE and NAME (First, Middle, Last):

NOMINEE NOK (If Deceased):

CURRENT MAILING ADDRESS:

TELEPHONE NUMBER: Home:
Work:

E-MAIL ADDRESS:

DATE AND PLACE OF BIRTH:

PRESENT DUTY POSITION/OCCUPATION OR EMPLOYMENT (if applicable):

YEARS OF MILITARY/CIVILIAN SERVICE/RETIREMENT DATE:

NOMINATOR CONTACT INFORMATION:

NAME:

TELEPHONE NUMBER: Home:
Work:

EMAIL ADDRESS:

NOMINATION LETTER:

LETTER OF NOMINATION providing a detailed narrative/description of the nominee's distinguished service, significant contributions, and performance to the U.S. Army Transportation Corps over their career.

ENDORSEMENT LETTERS: Endorsement letters supporting the nomination of the nominee, providing a detailed descriptive narrative of the nominee's distinguished service, performance, and significant contributions to the US Army Transportation Corps. Multiple endorsement letters (no more than three (3)) must be sent on behalf of the nominee.

RESUME:

CHRONOLOGICAL RESUME OF MILITARY/CIVILIAN SERVICE, ORB/SRB.

- Include job title, organization, and inclusive years of assignment in chronological order.

PHOTOGRAPH:

One 5 x 7 photo of the nominee, from the shoulders up in color. Military photo will be the command or DA photo. Civilian photo will be in business attire.